

West Pennine Moors Area Management Committee

Tuesday, 5th July, 2011 at 9.30 am in The Dome Room, Smithills Hall, Smithills Dean Road, Bolton, BL1 7NP

Agenda

No. Item

1. Election of Chair and Vice-Chair of Area Management Committee

The members are requested to nominate a Chair and Vice-chair for the next three years.

This item and the following item will be discussed at the same time.

2. Revision to the Terms of Reference (Pages 1 - 2)

In light of the review of funding arrangements the members are asked to note and agree the revised Terms of Reference attached.

This item and the above item will be discussed at the same time.

3. Apologies for Absence

4. Minutes of the Previous Meeting (31 March 2011) (Pages 3 - 10)

The members are asked to agree the minutes of the previous meeting held on Thursday 31 March 2011.

5. Matters Arising from Previous Minutes

6. Review of Partnership Arrangements (Pages 11 - 12)

The members are asked to note the attached report.

7. West Pennine Moors Revenue Budget - Final Accounts 2010/11 (Pages 13 - 14)

The members are asked to note the Revenue Budget attached.

8. Lancashire County Council Report on Project Activity (Pages 15 - 16)

The members are asked to note the attached report.

9. Ranger and Information Services Report - United Utilities (Pages 17 - 28)

Members are asked to note the attached report and appendices.

10. Heritage Lottery Fund Landscape Partnership Scheme and potential opportunities arising from the recent white paper on the Natural Environment

A verbal update will be provided at the meeting.

11. Any Other Business

12. Date of Next Meeting

The members are asked to note that the proposed date of the next meeting is scheduled for Tuesday 3 July 2012, time and venue to be decided.

SITE VISIT

The meeting is then to be followed by an optional short walk (30-45mins), led by Stuart Cairns from Bolton Council to see a variety of work that has been undertaken in Smithill's Hall grounds, supported by the West Pennine Moors.

I M Fisher
County Secretary and Solicitor

County Hall
Preston

Agenda Item 2

Draft Terms of Reference and Working Arrangements of the Area Management Committee

The terms of reference and working arrangements of the Area Management Committee are as follows:

1. The Management Committee shall be known as the West Pennine Moors Members' Area Management Committee. The "Constituent Authorities" are the Lancashire County Council, Bolton Council, Bury Council and the Borough Councils of Blackburn with Darwen, Chorley, Hyndburn and Rossendale.
2. The objects of the Management Committee shall be, on behalf of the Constituent Authorities, to:
 - protect, conserve and enhance the natural and cultural heritage of the West Pennine Moors;
 - promote sustainable regeneration of the area, particularly where such activity conserves and enhances the environment;
 - encourage enjoyment of the area, where it is consistent with the first two objects.
3. The Management Committee shall be composed of councillors appointed by each of the Constituent Authorities, representatives of United Utilities ("the Company"), together with a maximum of five co-opted members.
4. Each of the constituent local authorities and the Company to be entitled to appoint two voting members.

Each member of the Management Committee shall be entitled to nominate substitute members of his/her authority to attend Management Committee meetings in the event of the appointed members being unable to attend.

5. The Management Committee may co-opt into membership of the Committee persons with special interests or expertise in relation to the sustainable management and development of the West Pennine Moors, provided that the number of co-opted members shall not exceed five.

Co-opted members shall be non-voting members. Where a co-opted member is an organisation, that organisation may not appoint more than one representative.

Each member of the Management Committee who is a member by virtue of being appointed by an organisation shall be entitled to nominate substitutes to attend the Management Committee meetings in the event of the appointed member being unable to attend and that substitute shall have the same voting rights as the appointed member.

6. The Area Management Committee may invite other organisations or individuals to provide advice or information on issues of importance on an ad-hoc basis.
7. The Chairman and Vice-Chairman of the Management Committee shall be elected from among the councillors appointed by the constituent authorities and shall hold office for three years. Both the Chairman and Vice-Chairman shall be elected at the annual meeting. Nominations for Chair and Vice-Chair

may be submitted ahead of the annual meeting, but in the event that no nominations are received, these will be submitted at the meeting.

8. The Management Committee shall hold an annual meeting in July each year to consider its annual programme. The Management Committee may hold such other meetings as may prove necessary.
9. The Management Committee shall appoint an officer from one of the constituent authorities to act as Secretary.
10. The Management Committee shall appoint an officer from one of the constituent authorities to act as Lead Officer. The Lead Officer shall provide the co-ordination and management of the partnership and develop and oversee strategic projects for the West Pennine Moors.
11. The Management Committee shall appoint an officer from one of the constituent authorities to act as financial co-ordinator for its annual programme.

The Area Management Committee, in carrying out its functions, shall be assisted and advised by an Officers' Group.

Agenda Item 4

MINUTES OF THE WEST PENNINE MOORS AREA MANAGEMENT COMMITTEE MEETING HELD THURSDAY 31 MARCH 2011 IN WHITTAKER'S MILL, HELMSHORE TEXTILE MUSEUM

Present:

Funding council and company members

Lancashire County Council

County Councillor P Evans (substitute for Councillor J Eaton)

County Councillor P Malpas (Chair)

Blackburn with Darwen Borough Council

Councillor C Thayne

United Utilities

Neville Kidd

Hazel Gannaway

Other council members

Councillor D Boden OBE Bury Metropolitan Borough Council

Councillor B Essex Rossendale Borough Council

Officers in attendance

Fiona Cruchley Lancashire County Council

Bronwen Earnshaw Countryside Services and Witton Park Manager, Blackburn with
Darwen Borough Council

Ian Hart Countryside Officer, Lancashire County Council

Elliott Lorimer Lancashire County Council

Tamzin Percival Rossendale Borough Council

Malcolm Russell Head of Service (Greenspace), Bolton Council

Sharon Montgomerie Secretary, Lancashire County Council

1. Apologies for Absence

Apologies were received and accepted from County Councillors Eaton and Iqbal, Councillors Hall and Ismail and Bill Farrell from Bolton Council, Councillor Higgins from Bury Metropolitan Borough Council and Councillors Rigby and Hayes from Blackburn with Darwen Borough Council, Councillor Marie Gray from Chorley Borough Council and Councillor Judith Addison from Hyndburn Borough Council.

2. Minutes of Previous Meeting (9 November 2010)

The minutes of the previous meeting held on Tuesday 9 November 2010 were agreed and accepted as a true record.

3. Matters Arising

No matters arising were raised.

4. Progress Reports on 2010/11 WPM Programme

Blackburn with Darwen Council

Bronwen Earnshaw tabled a document which included several photographs which highlighted work recently undertaken:

- Woodland management work in Sunnyhurst Wood

In light of preparation of a habitat management plan for the wood, a programme of works has been devised, which concentrate on the southern side of the wood designed to tackle the beech regeneration on the steep slopes. Work has been carried out by contractors and BTCV volunteers throughout February and March.

Section 106 (developer) funding has been for the continuation of this work next winter.

- Interpretation on the Tacklers Trail, Witton Weavers Way

Work continues along the Tacklers Trail. There were footpath improvements along the edge of the moors last year and further work is planned along this same section this year. As part of these improvements new interpretation signage is being installed along the route.

- Access Improvements leading to Darwen Tower
- Access works have been carried out up to the moor from Roddlesworth side.
- Improved access on Witton Weavers Way – replacement of stiles with kissing gates
- More access improvements have taken place around the Turton, Barlow and Chapeltown areas – in total 10 stiles, most in poor states of repair have been removed and replaced by kissing gates.

Councillor Thayne highlighted the forthcoming royal visit to Witton Park by Prince William.

The Chair thanked Bronwen for her report.

Bolton Council

Malcolm Russell was in attendance to present the report prepared by Bill Farrell, who was taking early retirement from Bolton Council. The Chair asked that thanks be recorded on behalf of the Committee to Bill for his hard work and commitment.

Malcolm reported progress to the Committee, as set out in the report that had been circulated prior to the meeting. Works included:

- Access improvements on Smithills Moor adjacent to Dean Mills Reservoir
- Habitat creation, access improvements and heritage restoration works in the upper Bradshaw Valley
- Eradication of Japanese knotweed and Himalayan Balsam in Raveden Plantation, Brownstones Quarry, Ousel Nest, the Upper Bradshaw Valley and Bridge Street

- Enhancement of the interface between Smithills Hall Grounds and Raveden Plantation
- Access provision, habitat enhancement and heritage interpretation in Dog Kennel and Upper Raveden Plantations, Smithills
- Habitat creation and access improvements at Bridge Street proposed Local Nature Reserve, Horwich
- Wilderswood Plantation, Horwich
The Corsican Pine element of this woodland had for some years been suffering from pine needle cast fungus. This had now resulted in excessive die-back and large numbers of trees dying. The Council, in conjunction with the Forestry Commission, had consequently decided to clear, fell and thin large areas of the woodland. These cleared areas would be replanted with native broadleaf species including sessile oak, rowan, birch, alder etc. this spring.

Lancashire County Council

Ian Hart took the Committee through the update report which he tabled at the meeting. Works had taken place on:

- Proposed repairs to White Coppice – Great Hill, which had been planned to be implemented in two stages, although Ian advised that stage two (significant resurfacing works) was now unlikely to be pursued.
- Smithills Estate – Burnt Edge, replacement of derelict access gates, surfaces and drainage
- Renewal of CROW Access Signage
- Brinscall Plantation Circular Access Works
- Healey Nab Improvements
- Ranger Patrols / Monitoring and Maintenance of Routes
- Projects including WPM Mountain Bike Trail feasibility study, improvements at Wards Reservoir, regrading work to the West Pennine Feeder Route between Roddlesworth Information Centre and Darwen Moor and improved access at Rivington.

The Chair thanked Ian for his report and asked for questions from Members. Councillor Evans sought clarity in what help was available for landowners and farmers in respect of dry stone walling and it was confirmed that the only help available came from Natural England's Environmental Stewardship Schemes.

Councillor Essex commended the hard work and commitment of volunteers in progressing many of these schemes, comments supported by other Members.

Councillor Evans asked for clarification on how we inform other parts of the country about the West Pennine Moors; Elliott Lorimer advised that website was the primary method, and that the limiting factor was cost. He advised that WPM publicity material was made available to all Lancashire Based Information Centres.

Elliott Lorimer credited Ian Hart with the success of the Healey Nab Mountain Bike Trail, and advised the Committee that as Ian would be leaving the Authority, this would be his last meeting.

The Chair asked that his thanks and that of the Committee be offered to Ian for his expertise, hard work and dedication over the years and that this be formally recorded in the minutes.

The Committee **resolved** to note all three update reports.

5. Ranger and Information Services report

Neville Kidd tabled the United Utilities update report at the meeting. He gave details in respect of an update on the SCAMP 2 project which was referenced on page 2 of the report.

Hazel Gannaway, who was also present, took the Committee through the remainder of the report and spoke about recent works that had recently been undertaken at:

- Rivington Estate
- Jumbles, Entwistle and Haslingden Estate, and
- Roddlesworth Estate

Neville advised that improved access in these areas however, often attracted access by other vehicles.

Elliott Lorimer went on to say that in the current financial climate, there is likely to be a change in emphasis away from the development of new routes and onto the maintenance of existing ones.

The Committee **resolved** to note the report.

6. West Pennine Moors Capital and Revenue Budget 2011/12

Elliott Lorimer went through the report that had been despatched with the agenda in some detail. He reported that following written notification from Bolton and verbal notification from Blackburn with Darwen Council, there would be 100% reductions in financial contributions to the West Pennine Moors budget for 2011/12.

In light of this, the County Council was forced to examine what its contributions would be. He advised that spend would now be focussed on areas which could attract match funding from Natural England (NE). However, he wished Members to note that despite the cuts, both Blackburn with Darwen and Bolton Councils remained generally supportive of partnership arrangements.

Elliott also outlined the key staff changes that would affect the partnership:

- Ian Hart was leaving the County Council at the end of the 2010/11 financial year,
- Elliott was taking up the Lead Officer role for the Forest of Bowland AONB,
- Fiona Cruchley was taking on lead officer role for the West Pennine Moors in place of Elliott

Partner authorities currently have a lead point of contact for the Partnership; Elliott asked if they could seek to maintain such an arrangement into the future to help sustain the Partnership during these difficult times.

Additionally, a similar request was made to Democratic Services, Lancashire County Council to continue to clerk the meetings of the Rivington and Brinscall Advisory Group (LAG) and for Blackburn with Darwen and Bolton Councils to consider doing the same for their respective LAGs.

Councillor Essex noted that several months ago, it had been proposed that the partnership be disbanded altogether and so he wished to congratulate the County Council for attempting to maintain some level of partnership structure/working. He went on to say he hoped that in a few years the partnership would be re-invigorated, a wish which was echoed by other Members.

Councillor Evans also supported and recognised that during this period of entrenchment some form of scaling back was necessary, but also hoped for recovery in the fullness of time.

The Committee **resolved** to note the report and supported the proposed WPM Partnership Funding, Staffing and Partner Officer Support arrangements for 2011/12. They also **resolved** that the Partnership should move forward as best it can, especially given the circumstances and the pressure partners faced.

7. Future of the West Pennine Moors Partnership

Elliott Lorimer went through the report that had been despatched with the agenda. The West Pennine Moors Partnership was seriously affected by these reductions, as noted in the report on partnership budgets for 2011/12. This report attempted to set out a future for the West Pennine Moor Partnership within this new funding landscape.

- ***West Pennine Moors Area Management Committee***
The Committee will continue to be managed by the County Council, meeting once a year (in early summer) to update on partnership activity.
- ***West Pennine Moors Technical Officer Group*** (incorporating current Partnership Management Group and Working Groups [Access, Biodiversity, Tourism])
This group will be managed and administered by the County Council and meet between two and four times a year to co-ordinate and monitor the delivery of the WPM Management Plan.
- ***Local Advisory Groups*** (for Darwen Moor and Roddlesworth, Rivington and Brinscall, Turton a North Bolton)

These community liaison groups will continue to be managed at the discretion of the relevant local authorities (namely Lancashire County Council, Blackburn with Darwen Borough Council and Bolton Council, respectively), holding between two and four meetings a year.

- **"Task and Finish" Groups**

The partnership will keep open the option to ask the County Council to establish a "task and finish" group; for example, to develop a funding bid.

Elliott also advised that the regeneration company "Pennine Prospects" (formerly Scospa) with which he works had recently made an offer of help with staff and resources to the WPM Partnership. This was a natural alliance given that the Landscape Character Area of the South Pennines is the West Pennine Moors.

Members welcomed the offer of help from Pennine Prospects and also received some re-assurance that United Utilities would continue to seek to maintain their commitment to the Partnership, which was welcome news in the face of ongoing budget reductions.

The Committee **resolved** to note the report, and agree that the WPM Lead Officer implement the proposed future partnership arrangements as set out in the report.

8. West Pennine Moors Landscape Partnership

Elliott reported that since the meeting of the Area Management Committee in November 2010 on the proposed West Pennine Moors Landscape Partnership, progress has been made in the development of a Stage 1 bid to Heritage Lottery Fund Landscape Partnerships:

- Expression of interest forms containing almost 20 project ideas were received from partners submitted to partnership lead officer.
- Second bid development workshop was held on Thursday 25 November 2010 at the Barlow Institute to further develop these project ideas and look at how these can form an integrated programme of project activity.
- Project steering group established and met in early January 2011.
- Agreed the partnership be titled 'Three Towers' Landscape Partnership.
- Key community engagement partners (Groundwork Pennine Lancashire, Mid Pennine Arts and the Wildlife Trust) met in February 2011 to discuss working together on co-ordinated programme of activity.

Despite this good progress, in early January 2011, the WPM Lead Officer made the difficult decision to postpone the submission of a Stage 1 bid until the next application deadline in early 2012. This was as a result of increasing funding and management uncertainties for the West Pennine Moors partnership, which have since become a reality.

The next steps in the development of this bid are as follows:

- Establish project lead officer and support (given future unavailability of current partnership officers).
- Project partners agree a lead body to "front" the bid.
- Re-affirm support from key local authority partners
- Full development of project ideas into an integrated programme and Stage 1 bid to HLF Landscape Partnerships in February 2012

The Committee **resolved** to note the report and gave its support to the proposed Heritage Lottery Fund Landscape Partnership bid for the West Pennine Moors.

9. Any Other Business

None discussed.

10. Dates, times and venue of next meeting

The next meeting of the Partnership was to be held on Tuesday 5 July 2011, venue to be confirmed.

The Committee also wished to pass on their thanks to the staff at Helmshore Textile Museum for their hospitality for this meeting.

Ian Fisher
County Secretary and Solicitor

Agenda Item 6

Review of Partnership Arrangements within West Pennine Moors

As a result of the current restricted resources available for partnership working in the West Pennine Moors revisions to the terms of reference of the various groups will be required. However, it is suggested that the basic structure and functions of each group remain unchanged.

Summary of proposed changes

Area Management Committee

Meetings reduce in frequency to once per year, meeting in July to review progress through the year.

In response to this the role of chair moves from being elected annually to every 3 years so that elections are not required at every meeting.

Progress reports and updates from officers will be circulated between annual meetings to inform members, and local advisory groups of activity.

Officer working groups

As agreed at the meeting on 31/3/2011, a single officers group will meet quarterly. Alternate meetings will focus on access issues and biodiversity issues. Different officers from the partner authorities will attend meetings as appropriate.

Local Advisory Groups

No changes are required to the terms of reference, although there will only be one set of minutes from the annual meeting of the Area Management Committee so the six monthly progress report will be circulated to these groups.

Agenda Item 7

West Pennine Moors Area Management Committee Revenue Outturn 2010/11

| | 2010/11 Budget £ | 2010/11 Outturn £ | Variation under (-) / over £ |
|---|------------------------|-------------------------|---------------------------------------|
| Expenditure | | | |
| Countryside Officers | 64,800 | 40,608 | -24,192 |
| Access Agreements | 12,700 | 1,350 | -11,350 |
| Transport Costs | 7,900 | 4,369 | -3,531 |
| Office costs, clothing and equipment | 3,500 | 1,247 | -2,253 |
| Projects | 119,000 | 165,340 | 46,340 |
| Gross Expenditure | 207,900 | 212,914 | 5,014 |
| INCOME | | | |
| Core Contributions | | | |
| Bolton Council | -69,300 | -69,300 | 0 |
| Blackburn with Darwen B. C. | -69,300 | -69,300 | 0 |
| Other Contributions | 0 | -4,000 | -4,000 |
| Total Income | -138,600 | -142,600 | -4,000 |
| Net Expenditure | 69,300 | 70,314 | 1,014 |

Revenue budget 2011/12

Lancashire County Council proposes continuing with officer support for the Partnership and will also seek to honour on-going funding commitments for 2011/12 within its area of the WPM. This will include support for the Brinscall and Withnell Parish Lengthsman Scheme and one remaining historic Access Agreement payment, whilst continuing to provide £6,000 towards a small project budget and maintenance of the Lancashire section of the Pennine Bridleway Feeder route in the WPM.

It is also worth highlighting the requirement on the responsible local authorities (Blackburn with Darwen Borough Council, Bolton Council, Bury Council and Lancashire County Council) for the management and maintenance of both long-standing and also more recently established "Partnership assets" within the area, including:

- definitive bridleways, which hold a statutory requirement for maintenance;
- some concessionary bridleways, where the access agreement with the landowner places the maintenance requirement on the local authority.

Agenda Item 8

Lancashire County Council – activity in West Pennine Moors

Mainly volunteer Rangers continue to patrol Healey Nab, mainly on Sundays. Support for the volunteers has to be provided from our existing staff, which is stretching our resources but we will do our best to continue the service. This may involve a Volunteer Ranger taking on the support role on occasions when full time staff are not available.

The Rangers have continued to address some of the anti- social behaviour on the site as well as the usual litter clearance and minor maintenance tasks. New information boards have been installed and minor improvements to trail surfaces carried out.

Leaflets about Healey Nab and the Anglezarke Loop bridleway are being produced. These will be distributed through the information centres.

We have secured some funding from Natural England to support the maintenance of the newly developed bridleway network.

New Access Land map boards will be installed on the Anglezarke and Rivington access areas. The Access agreements have expired but the moorland remains Access Land subject to the Countryside and Rights of Way act (CROW).

Fiona Cruchley
Principal Environment Officer
Lancashire County Council

United Utilities WPM AMC Report

5th July 2011

General Update

- Good Friday in Rivington was busy but relatively uneventful. Several thousand people walked up to the Pike that day, United Utilities (UU) Rangers, local Police and Bolton Mountain Rescue were all in the area in the event of any issues occurring. UU hired porta loos and a skip for the weekend and undertook a large scale litter pick throughout the Rivington area on the Saturday.



- John Grimshaw, one of the part time Rangers is organising the next newsletter, he is in the process of writing articles and getting all the relevant pictures and information that will be needed.

- There was a substantial moorland fire across Anglezarke Moor which started on the 29 April, the dry and windy weather conditions created an environment where the fire spread very quickly across an extensive area of moor and has burnt Pike Stones Plantation. UU worked closely with the fire brigade to help bring the fire under control and ultimately extinguish it.



There were over 20 fire pumps on site for over a week as the fire continued to burn. UU staff were out in two argocats with fire fogging units assisting.

- Bolton Conservation Volunteers (BCV) have undertaken two days of work in Rivington, the first continuing their work on the wall located between Go Ape and Lower Rivington Reservoir, they have completed a further 20m here and again the top stones will be cemented into position.
- BCV have also worked just outside of the Terraced Gardens removing rhododendron.
- Ironman is going to be run this year on 31 July, although they are not intending to use UU land this year there will be disruption in the area due to road closures and additional people in the area.
- Fly tipping continues to be a problem with numerous tyres and rubbish dumped around our estates; the Police have been kept informed.

- Our Woodland plans that have been agreed with the Forestry Commission, will endeavour to reduce the non native conifer elements within our plantation and to promote native broadleaves and natural regeneration where possible.

- Our Wildlife Warden Ian Harper has included this update:

Following on from the fires in early May measures will be undertaken during late summer and early autumn to improve fire breaks and create natural wet areas as barriers to rapid fire spread. Despite the bad timing of the fires some birds have still managed to get broods away, especially curlew and lapwing.

Repairs and renewals to dry stone walls will continue throughout the area with approx 375m currently scheduled for 2011-12 in the Roddlesworth, Belmont and Rivington areas.

Bolton Conservation Volunteers have a range of tasks scheduled for the year, and we are working with BTCV on the HLF pilot project to remove Himalayan Balsam from the River Yarrow corridor. Work is scheduled for the next three years on land around Upper Rivington reservoir. This is in addition to the work funded from the revenue programme targeting both knotweed and balsam.

Contributions to the brown hare project have continued this year with over 20 kilometre square quadrat surveys having been completed across West Pennines and the ad hoc sightings being added to the project website are on the increase this year. Unfortunately the same cannot be said for water vole sightings. The adder sightings at the Haslingden site have returned a maximum of three females on one occasion which is excellent news after last year's nil returns.

Photograph. Work undertaken last year at Belmont Reservoir to cut a trench making the island gull roost less vulnerable to predation has paid dividends this season. Although the bulk of the work on the spillway was completed, the finishing off and slow refilling of the reservoir has seen the water level maintained lower than would be the norm. The water level has been held at a level keeping the trench filled and the gull roost a true island through out the breeding season. This year we have employed an aerial photographic census to be more accurate with the colony count. The count of 6,738 makes this one of the largest (if not the largest this year), black headed gull colonies in Britain.



On a more worrying note there has been an escalation in the number of fish poaching incidents in the North Turton area. The latest incident on 26 June at Wayoh allegedly involved the discharge of a firearm.

- SCAMP 2 (Sustainable Catchment Management Programme) is still ongoing with 10 farms now signed up to the scheme. Scamp will deliver improved grant income into the farm whilst improving raw water quality, moorland restoration and numerous biodiversity gains on catchments



- A new part-time Ranger, Andrew Ryding, started working for United Utilities on 15 June 2011. He will be working mostly weekends and bank holidays and will be covering all our estates, as required.
- The current work programmes and capital programmes for the West Pennine Moors are attached with this report.

Neville Kidd
United Utilities

APPENDIX A

| WP No. | CONTRACT OTHER AND MATERIALS | Location | Owner | Cost Element | Cost Centre | Contactor |
|-----------|--|--------------|------------|--------------|-------------|---------------|
| | United Utilities Central Estates, Revenue Work Prog | | | | | |
| 1 | Electricity for Great House IC | Rivington | Sue Harper | 20101 | 13567 | |
| 2 | Electricity for Great House Toilets | Rivington | Sue Harper | 20101 | 13567 | |
| 3 | Electricity for Rivington Lane Toilets | Rivington | Sue Harper | 20101 | 13567 | |
| 4 | Electricity for Jumbles IC & Café | Jumbles | Sue Harper | 20101 | 13567 | |
| 5 | Electricity for Jumbles Toilet Block | Jumbles | Sue Harper | 20101 | 13567 | |
| 6 | Electricity for Roddlesworth IC & Café | Roddlesworth | Sue Harper | 20101 | 13567 | |
| 7 | Electricity for Clough Head IC & Café | Clough Head | Sue Harper | 20101 | 13567 | |
| 8 | Rates for Pexhill | Pex Hill | Sue Harper | 20105 | 13567 | Knowsley BC |
| 9 | Rates for GHIC | GHIC | Sue Harper | 20105 | 13567 | Chorley BC |
| 10 | Empty Dog Waste bins | Rivington | Sue Harper | 20105 | 13567 | Chorley BC |
| 11 | Empty Dog Waste bins | Various | Sue Harper | 20105 | 13567 | |
| 12 | Vacant property rates ?? | Various | R Newton | 20105 | 16211 | |
| 13 | Staff related expenses | Various | N Kidd | 20351 | 13567 | |
| 14 | Photocopier Rental | Rivington | Sue Harper | 20460 | 13567 | Facilities |
| 15 | Postage (inc GHIC) | Central | Sue Harper | 20461 | 13567 | Royal Mail |
| 16 | Pennine Prospects annual membership | Various | N Kidd | 20491 | 13567 | Bradford MBC |
| 17 | LWT annual membership | Various | N Kidd | 20491 | 13567 | |
| 18 | Office equipment on Purchase Card | Various | Sue Harper | various | 13567 | |
| 19 | <i>Stationery</i> | Central | Sue Harper | 20466 | 13567 | Banner |
| 20 | <i>Uniforms and Footwear</i> | Central | Sue Harper | 20148 | 13567 | JK Ross |
| 21 | Tools & Equipment | Central | Sue Harper | 20154 | 13567 | |
| 22 | <i>Janitorial products etc</i> | Central | Sue Harper | 20154 | 13567 | Gleaves |
| 23 | <i>Tools & batteries etc</i> | Central | Sue Harper | 20150 | 13567 | RS Components |
| 24 | Fuel | Central | N Kidd | 20160 | 13567 | |
| 25 | Car Allowances | Central | N Kidd | 20281 | 13567 | |
| 26 | RHT Expenses | Rivington | N Kidd | 20296 | 13567 | |
| 27 | Communications - Ext Lines | Central | N Kidd | 20311 | 13567 | |
| 28 | Communications - mobiles | Central | N Kidd | 20316 | 13567 | |
| 29 | Cleaning contract E&C offices | E&C Offices | N Kidd | 20207 | 13011 | Europa |
| 30 | Toilet Cleaning | Various | Sue Harper | 20207 | 13011 | APS |
| 31 | Barrier Closure | Various | Sue Harper | 20207 | 13011 | APS |
| 32 | Toilet repair & maintenance | Various | Sue Harper | 20207 | 13011 | APS |

APPENDIX A

| | | | | | | |
|----|---|---------------|------------|-------|-------|---------------|
| 33 | Cleaning contingency | Various | Sue Harper | 20207 | 13011 | |
| 34 | Litter Picking | Various | Sue Harper | 20205 | 13011 | APS |
| 35 | Fly Tipping | Various | Sue Harper | 20205 | 13011 | APS |
| 36 | Grass Cutting East & West Pennine sites | Various | Sue Harper | 20205 | 13011 | Hortech |
| 37 | Car Park Cash Collection | Various | H Gannaway | 20205 | 13011 | Legion |
| 38 | Maintenance & visual checks of parking machines | Various | H Gannaway | 20205 | 13011 | Metric |
| 39 | Car park machine vandalism | Various | H Gannaway | 20205 | 13011 | Metric |
| 40 | Portaloo Hire & litterpicking (Easter) | Rivington | H Gannaway | 20205 | 13011 | APS |
| 41 | Skip emptying (Easter) | Rivington | H Gannaway | 20205 | 13011 | Dickinsons |
| 42 | Handwash repair & maintenance | Jumbles & Riv | Sue Harper | 20205 | 13011 | APS |
| 43 | Road sweeping Calf Hey Reservoir access road | Calf Hey | G Barker | 20205 | 13011 | JVT |
| 44 | Calf Hey Trail drainage | Calf Hey | G Barker | 20205 | 13011 | JVT |
| 45 | JET Trail drainage | JWE | G Barker | 20205 | 13011 | JVT/ Dinsdale |
| 46 | Footpath safety | Various | G Barker | 20205 | 13011 | APS |
| 47 | Car park security - hedge plants | Jumbles | G Barker | 20205 | 13011 | APS |
| 48 | Reactive / routine maintenance | Various | HG / GB | 20205 | 13011 | Various |
| 49 | Security cameras on car parks | Various | HG / GB | 20205 | 13011 | |
| 50 | Visitor Management signage | Various | HG / GB | 20205 | 13011 | Greensigns |
| 51 | Road marking | Various | HG / GB | 20205 | 13011 | L&R Roadlines |
| 52 | Vis Counting equipment maintenance | Central | H Gannaway | 20205 | 13011 | Instep |
| 53 | Rivington Estate vandalism prevention | Rivington | H Gannaway | 20205 | 13011 | |
| 54 | Contingency | Various | H Gannaway | 20205 | 13011 | |
| 55 | Great House VIC stock purchase | Rivington | K Booth | 20150 | 13025 | Various |
| 56 | Gritting salt for public areas | Various | Sue Harper | 20150 | 13025 | |
| 57 | Stannah stairlift maintenance | Rivington | Sue Harper | 20205 | 13025 | Stannah |
| 58 | Great House general maintenance | Rivington | K Booth | 20205 | 13025 | |
| 59 | Contingency | Rivington | K Booth | 20205 | 13025 | |
| 60 | Materials | Central | M Taylor | 20150 | 13651 | |
| 61 | Health and safety | Central | M Taylor | 20205 | 13651 | |
| 62 | Biodiversity | Central | M Taylor | 20205 | 13651 | |
| 63 | Forestry | Central | M Taylor | 20205 | 13651 | |
| 64 | Establishment | Central | M Taylor | 20205 | 13651 | |
| 65 | Boundary repair | Central | M Taylor | 20205 | 13651 | |
| 66 | Machinery repairs and maintenance | Central | M Taylor | 20205 | 13651 | |
| 67 | Contingency | Various | M Taylor | 20205 | 13651 | |
| 68 | Invasive Species Control | Central | I Harper | 20205 | 13981 | APS / Hortec |

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|------------|--|----------------|------------|-------|-------|-----------------|
| 69 | Bolton Conservation Volunteers | WPM & Rumworth | I Harper | 20205 | 13981 | BCV |
| 70 | Hedge Trimming | Central | I Harper | 20205 | 13981 | WP Riding |
| 71 | Twite Project | Worsthorne | I Harper | 20205 | 13981 | various |
| 72 | Fire Break Mowing | Central | I Harper | 20205 | 13981 | Dinsdale |
| 73 | Pedator Control | Various | I Harper | 20205 | 13981 | Various |
| 74 | Water Body Management | WPM | I Harper | 20205 | 13981 | WP Riding |
| 75 | Nestbox Schemes | WPM | I Harper | 20205 | 13981 | Various |
| 76 | WPM Hedge Laying | WPM | I Harper | 20205 | 13981 | CCNW / APS |
| 77 | Bird Hide removal | Belmont | I Harper | 20205 | 13981 | WP Riding |
| 78 | Contingency | Various | I Harper | 20205 | 13981 | |
| 79 | Skip emptying (based on 4 per year) | Rivington | Sue Harper | 20205 | 13982 | Biffa |
| 80 | Sanitary disposal bins / Duty of Care | Clowbridge | Sue Harper | 20205 | 13982 | PHS |
| 81 | Sanitary disposal bins / Duty of Care | Rivington | Sue Harper | 20205 | 13982 | Initial |
| 82 | Health and Safety Inspections / Fire Extinguisher Checks | Rivington | Sue Harper | 20205 | 13982 | Various |
| 83 | Great House IC Redecoration Pt 1 | Rivington | K Booth | 20205 | 13982 | |
| 84 | Great House structural repairs | Rivington | Sue Harper | 20205 | 13982 | |
| 85 | Office sites general maintenance | Various | Sue Harper | 20205 | 13982 | |
| 86 | Contingency | Various | Sue Harper | 20205 | 13982 | |
| 87 | Lead Mines Grass Cut | LMC | I Harper | 20205 | 14490 | APS |
| 88 | Retention of historical parkland / scrub clearance | Central | I Harper | 20205 | 14490 | Fassfern |
| 89 | Lead Mines path works | LMC | H Gannaway | 20205 | 14490 | |
| 90 | Great House toilets redecoration | Rivington | H Gannaway | 20205 | 14490 | |
| 91 | Rivington Heritage Features | Rivington | H Gannaway | 20205 | 14490 | Rivington |
| 92 | Rivington Newsletter | Rivington | H Gannaway | 20205 | 13988 | |
| 93 | Liverpool Castle repairs | Rivington | H Gannaway | 20205 | 14490 | |
| 94 | Contingency | Various | H Gannaway | 20205 | 14490 | |
| 95 | Materials | Various | All | 20150 | 16537 | D Fox |
| 96 | Equipment repair & maintenance | Central | All | 20150 | 16537 | D Leigh / D Fox |
| 97 | Replacement Tickets for Car Park Machines | Various | H Gannaway | 20150 | 16537 | Bemrose Booth |
| 98 | Padlocks | Central | H Gannaway | 20150 | 16537 | Prescotts |
| 99 | Contingency | Various | G Haworth | 20150 | 16537 | |
| 100 | Klargester / CHIC septic tank emptying | Jumbles & CHIC | G Barker | 20205 | 16537 | Vactor Serv |
| 101 | Klargester maintenance | Jumbles | G Barker | 20205 | 16537 | |
| 102 | Boundary repairs - RTA's etc. (not Asset Register) | Various | All | 20205 | 16537 | Various |
| 103 | Repairs to Tracks & Roads | Rivington | H Gannaway | 20205 | 16537 | |
| 104 | Clear grates & ditches Rivington Estate | Rivington | H Gannaway | 20205 | 16537 | |

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|------------|---|--------------------|-----------|-------|-------|-----|
| 105 | Clear grates & ditches Roddlesworth Estate | Roddlesworth | J Grima | 20205 | 16537 | |
| 106 | Drainage works | Wayoh & Entwistle | G Barker | 20205 | 16537 | JVT |
| 107 | Hedge boundaries on car parks & access land | Jumbles/Wayoh/Ent | G Barker | 20205 | 16537 | SGE |
| 108 | Contingency | Various | G Haworth | 20205 | 16537 | |
| 109 | Minerals surveyor | Central Estate | R Newton | 20205 | 16211 | |
| 110 | External solicitor | Central Estate | R Newton | 20205 | 16211 | |
| 111 | Redecoration | 1/2 Mill Hill | R Newton | 20205 | 16211 | |
| 112 | Window repair | 3 Mill Hill | R Newton | 20205 | 16211 | |
| 113 | Replastering | 4 Mill Hill | R Newton | 20205 | 16211 | |
| 114 | External redecoration | 4 Mill Hill | R Newton | 20205 | 16211 | |
| 115 | Minor repairs | 5/6 Mill Hill | R Newton | 20205 | 16211 | |
| 116 | External decoration | Bromileys | R Newton | 20205 | 16211 | |
| 117 | Stone wall repair | Water Hey Cottage | R Newton | 20205 | 16211 | |
| 118 | External decoration | Rake Brook | R Newton | 20205 | 16211 | |
| 119 | Joineryworks | Rake Brook | R Newton | 20205 | 16211 | |
| 120 | Central heating repair | Rake Brook | R Newton | 20205 | 16211 | |
| 121 | Internal decoration | Entwistle Bungalow | R Newton | 20205 | 16211 | |
| 122 | Chimney testing | Misc residential | R Newton | 20205 | 16211 | |
| 123 | Gas safety insps | Misc residential | R Newton | 20205 | 16211 | |
| 124 | Contingency | Riv Hall & Barns | R Newton | 20205 | 16211 | |
| 125 | Contingency | Various | R Newton | 20205 | 16211 | |
| 126 | Comms Services - UUPS recharge | ALL | R Newton | 20483 | 16211 | |
| 127 | External redecoration | Higher Pasture | R Newton | 20205 | 13980 | |
| 128 | Joinery repairs | Higher Pasture | R Newton | 20205 | 13980 | |
| 129 | Roof slates | Home Farm | R Newton | 20205 | 13980 | |
| 130 | Toilet | L. Roddlesworth | R Newton | 20205 | 13980 | |
| 131 | Roof slates to rear elevation | Manor House | R Newton | 20205 | 13980 | |
| 132 | Roof slates & ridge on outrigger | Moses Cocker | R Newton | 20205 | 13980 | |
| 133 | External redecoration | Moses Cocker | R Newton | 20205 | 13980 | |
| 134 | Joinery repairs | Moses Cocker | R Newton | 20205 | 13980 | |
| 135 | Roof tiles by chimney | Ryals Fold | R Newton | 20205 | 13980 | |
| 136 | Plastering to kitchen | Watsons Farm | R Newton | 20205 | 13980 | |
| 137 | Repairs to septic tanks | Various | R Newton | 20205 | 13980 | |
| 138 | Contingency | Various | R Newton | 20205 | 13980 | |
| 139 | Refix slate barn roof | Bradleys Farm | R Newton | 20205 | 16436 | |
| 140 | Sheep pen floor | Bufs Farm | R Newton | 20205 | 16436 | |

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|------------|---------------------------|---------------------|----------|-------|-------|--|
| 141 | Shippon roof sheets | Buffs Farm | R Newton | 20205 | 16436 | |
| 142 | Concrete to ramp | Cadshaw Farm | R Newton | 20205 | 16436 | |
| 143 | Concrete to DW tank | Cadshaw Farm | R Newton | 20205 | 16436 | |
| 144 | Sheets on machinery sheds | Cunliffe Farm | R Newton | 20205 | 16436 | |
| 145 | Verge cloak on stone barn | Cunliffe Farm | R Newton | 20205 | 16436 | |
| 146 | Stone barn gutters | Higher Knoll | R Newton | 20205 | 16436 | |
| 147 | Concrete calf shed | Higher Roddlesworth | R Newton | 20205 | 16436 | |
| 148 | Roof sheets | Higher Wenshead | R Newton | 20205 | 16436 | |
| 149 | Cubicle building blocks | Home Farm | R Newton | 20205 | 16436 | |
| 150 | Sheep dip floor | L Roddlesworth | R Newton | 20205 | 16436 | |
| 151 | Barn door repairs | Moses Cocker | R Newton | 20205 | 16436 | |
| 152 | Verge on stone barn | New Barn Farm | R Newton | 20205 | 16436 | |
| 153 | Water supply pipes | Various | R Newton | 20205 | 16436 | |
| 154 | Drainage | Various | R Newton | 20205 | 16436 | |
| 155 | Fence/walls (rta) | Various | R Newton | 20205 | 16436 | |
| 156 | Electrical repairs | Various | R Newton | 20205 | 16436 | |
| 157 | Contingency | Various | R Newton | 20205 | 16436 | |

APPENDIX B

CENTRAL CAPITAL PROJECTS FY 2012

| Project No: | Project Name | Contractor Cost |
|--------------------|----------------------------------|------------------------|
| A.80026898 | Asset Register Central | £ 90,455.00 |
| A.80026899 | Rivington Hall Drive | £ 80,000.00 |
| A.80026900 | Wayoh Rock Mesh | £ 25,000.00 |
| A.80026901 | Liverpool Castle | £ 20,000.00 |
| A.80026902 | Farm Asset Register Central | £ 50,000.00 |
| A.80026903 | Commercial & Residential Central | £ 30,000.00 |
| A.80026904 | Bromileys Farmhouse | £ 45,000.00 |
| A.80026905 | Lower Roddlesworth Farm Barn | £ 25,000.00 |
| A.80026906 | Asbestos Roof Replacement | £ 24,000.00 |
| A.80026908 | Septic Tank Renewals | £ 40,000.00 |
| A.80026909 | Manor House Woodworm Treatment | £ 10,000.00 |

